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The Online Interstate Roster and Referral Guide (IRG) project provides state Child Support Enforcement (CSE) agencies and the Federal Office of Child Support Enforcement (OCSE) Regional offices with an effective and efficient way of viewing and updating state CSE profiles, pertinent addresses for CSE contacts, and Federal Information Processing Standards (FIPS) Code information. This IRG data, which has previously only been available through numerous discrete sources, has been consolidated into a centralized, automated repository that can be accessed directly through the OCSE Web site. By having a centralized repository of data, states can process interstate cases more easily.

The Public Online IRG User Guide provides the public with step-by-step guidance in using the Online IRG and is organized as follows:

> Part 1.0, Online **Interstate Roster and Referral Guide**, provides project background and a brief description of the two components that comprise the online IRG: the State Profile System (SPS) and the FIPS Codes and Address System (FIRG).

> Part 2.0, **Online IRG Security Information**, describes the types of users and the IRG functions they can perform.

> Part 3.0, **Certification Date**, provides the date the state and OCSE administrators certified the accuracy of their State Profiles and Address data.

> Part 4.0, **MSFIDM Freeze and Seize Information**, describes how to use the SPS to view Multistate Financial Institution Data Match Freeze and Seize information.

> Part 5.0, **State Lien Information**, describes how to use the SPS to view states' lien information.

> Part 6.0, **International FIPS Codes and Address Information**, provides information about how to view international FIPS codes and addresses.

> Part 7.0, **State Laws and Statutes Information,** describes how to use to use the SPS to view state statutory citation information.

> Part 8.0, **Enlarged Comments Section on Address Screens**, describes the enlarged comments section that allows states to provide a better description of an address type and identify areas of responsibility.

Appendices include a list of acronyms, a list of state names and abbreviations, state profile guidance for responding to questions, international FIPS codes, the download record format for addresses, and technical support and outreach contacts.